

Harris County MUD No. 255

When applying for water service in Harris County MUD No. 255 you will need to fill out the attached Application for Service and Service Agreement. For the initial account activation, you will need to bring the required paperwork into the office or if out of town, overnight it to our office located at 12841 Jones Rd, Suite 120, Houston, Texas 77070 along with the following:

***If documents are not presented in person, they must be notarized.**

If you purchased the residential property:

- Proof of purchase i.e.: Closing Disclosure or Settlement Statement
- Picture ID
- Check or money order in the amount of \$90.00 (\$75.00 Deposit + \$15.00 Connect Fee) payable to Harris County MUD No. 255

If you are leasing or managing the residential property:

- A copy of your signed Lease agreement or Management agreement
- Picture ID
- Check or money order in the amount of \$90.00 (\$75.00 Deposit + \$15.00 Connect Fee) payable to Harris County MUD No. 255

-All the aforementioned documentation must be received in order for service connections to take place.

-Service connection is a next business day service. Connection takes place Monday – Friday between the hours of 8:00 am – 5:00 pm.

Should you have any questions or concerns please contact our office at 281-897-9100.

**Business Hours:
Monday- Friday 8:00 am - 5:00 pm
Lobby Closes at 4:00 pm**

We look forward to serving you.
Have a great day!

**HARRIS COUNTY
MUNICIPAL UTILITY DISTRICT NO. 255**

WATER AND SEWER SERVICE APPLICATION

Address for Water and Sewer Service _____

Address to Send Bill (If different from above) _____

Check one box for Security Deposit category. To qualify for the Residential Owner Security Deposit, you must submit proof of ownership or similar documentation with this Application.

- I Own/Am buying Residence I Lease/Rent Residence
- Commercial or Business Establishment
(Security Deposit to be determined by District)

Names of those responsible for payment of water and sewer bills:

1. Name _____ Address (If different from above) _____
Driver's License No/State _____
Home Phone Number _____ Work Ph No. _____
2. Name _____ Address (If different from above) _____
Driver's License No/State _____
Home Phone Number _____ Work Ph No. _____

The undersigned acknowledge that we are requesting water and sewer to be supplied by HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 255, "THE DISTRICT". The above listed persons have requested water and sewer service and are responsible for payment for services provided and related charges.

In consideration of the payment of the Application Fee of \$15.00 (fifteen dollars & 00 cents), and Security Deposit in the amount of \$75.00 and in consideration of the mutual promises and covenants of the parties, we agree, acknowledge and understand the following:

1. That the DISTRICT itself or by and through its authorized agents have the power to terminate water and sewer services if any of the following events occur:
 - a. The water bill is not paid in full within twenty (20) days after the billing date.
 - b. There exists an obstruction that interferes with the proper reading of the meter and said obstruction is not removed the customer shall then be back charged for the cost of removing the obstruction.

- c. Any other violation of the DISTRICT'S rate order and rules and regulations is reported and not corrected within five (5) days of notice from the DISTRICT or its agents.
 - d. The Water and Sewer Service Application required herein be not received by the district **WITHIN TWENTY (20) DAYS** after starting water and sewer services in the DISTRICT.
2. We understand that the DISTRICT will forward notice to us before termination. The notice; however, we agree and acknowledge, will be sufficient if mailed by regular mail sent to the billing address above. If payment of the bill for water and sewer services is not made within ten (10) days after the notice is mailed, the District has the right to terminate your water and sewer services without further notice. We also understand that if water and sewer services are terminated, a reconnection fee will be charged. We release the DISTRICT and its authorized agents from any and all liability for terminating services if any of the grounds for termination referenced in item 1. exist.
 3. We further agree that if we move without paying the last bill or any previous bill for water and sewer services, then the DISTRICT will file and adverse credit report with a credit bureau agency.
 4. We agree to advise the DISTRICT of any change in our phone number or billing address.
 5. We understand that we can appeal any notice of termination of services or any billing charges by contacting the District's Operator, Regional Water Corporation, or any successor by phone, facsimile or mail.

Forward this Application, with the \$15.00 Application Fee and the Security Deposit of \$75.00 (seventy-five dollars & 00 cents).

PREMISES READY FOR SERVICE. I hereby certify that, my home, or the home under my care, will be prepared to have the water turned on, as requested, on the date of service. All faucets, washer connections and outside hydrants will be off. I understand that neither the District, nor its management personnel, is responsible for any damage(s) resulting from the fulfillment of my request

Service Address	Date of Service
Signature	Printed

State of Texas law provides our Customers the right to request that the DISTRICT or its agents do not disclose certain confidential information in accordance with Vernon's Annotated Civil Statutes, Article 1446H, Sections 1 - 6. Confidential information includes your address and telephone number. If you wish to request this confidentiality, you must check the box below

I request that the DISTRICT or its agents do not disclose confidential Information.

Please complete, sign and return this Application along with your payment to the address below. Please make check payable to HARRIS COUNTY MUD NO. 255.

Harris County MUD No. 255
P.O. Box 690406
Houston, Texas 77269-0406

EXECUTED this _____ day of _____ 20__

Signature of 1 st Responsible Party	Signature of 2 nd Responsible Party
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CERTIFICATE OF ACKNOWLEDGMENT OF NOTARY PUBLIC

STATE OF TEXAS

COUNTY OF _____

This document was acknowledged before me on this _____ [DATE] by

_____ [NAME OF PRINCIPAL]

[NOTARY SEAL]

SIGNATURE OF NOTARIAL OFFICER

My Commission Expires _____

**Harris County
Municipal Utility District NO. 255**

SERVICE AGREEMENT

- I. **PURPOSE.** The **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 255** (hereinafter referred to as the “District”) is responsible for protecting the drinking water supply from contamination or pollution which could result from improper plumbing practices. The purpose of this service agreement is to notify each customer of the plumbing restrictions which are in place to provide this protection. The District enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the District will begin service. In addition, when service to an existing connection has been suspended or terminated, the District will not re-establish service unless it has a signed copy of this agreement.
- II. **PLUMBING RESTRICTIONS.** The following unacceptable plumbing practices are prohibited by State regulations.
- A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
 - B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure–zone backflow prevention device.
 - C. No connection which allows water to be returned to the public drinking water supply is permitted.
 - D. No pipe or pipe fitting which contains more than 8.0% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.
 - E. No solder or flux which contains more than 0.2% lead can be used for the installation or repair of plumbing at any connection, which provides water for human use.
- III. **SERVICE AGREEMENT.** The following are the terms of the Service Agreement between the District and _____ (the “Customer”).
- A. The District will maintain a copy of this agreement as long as the Customer and /or the premises is connected to the District’s water system.
 - B. The Customer shall allow his property to be inspected for possible cross-connections and other unacceptable plumbing practices. These inspections shall be conducted by the District or its designated agent prior to initiating new water service; when there is reason to believe that cross-connections or other unacceptable plumbing practices exist; or after any major changes to the private plumbing facilities. The inspections shall be conducted during the District’s normal business hours.
 - C. The District shall notify the Customer in writing of any cross-connection or other unacceptable plumbing practice, which has been identified during the initial inspection or the periodic reinspection.

- D. The Customer shall immediately correct any unacceptable plumbing practice on his premises.
- E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the District. Copies of all testing and maintenance recorders shall be provided to the District.

IV. **ENFORCEMENT.** If the Customer fails to comply with the terms of this Service Agreement, the District shall, at its option, either terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this Service Agreement shall be billed to the Customer.

Customer Signature: _____

Customer Name & Address: _____

Date: _____

District: _____

Water Service Application

TODAYS DATE: _____ REQUESTED SERVICE DATE: _____

OWNER [] LEASING [] REALTOR []

Does the home have a pool? Yes or No Sprinkler System? Yes or No

SERVICE ADDRESS: _____

City: _____ State: Texas Zip: _____

Mailing Address (if different from above): _____

City: _____ State: Texas Zip: _____

Name on Account (**Primary**): _____

Social Security No. _____ Driver's License No. _____ Date of Birth _____

Name on Account (**Secondary**): _____

Social Security No. _____ Driver's License No. _____ Date of Birth _____

Cell Phone # (____) _____ - _____ Work Phone # (____) _____ - _____

PURCHASE PROPERTY / LEASE PROPERTY

Mortgage/Landlord Name: _____

Phone No.: _____

I hereby certify that, my home, or the home under my care, will be prepared to have the water turned on, as requested, on the date of service noted above. All faucets, washer connections and outside hydrants will be off. I understand that neither my MUD, nor its management personnel, is responsible for any damage(s) resulting from the fulfillment of my request.

Signature: _____ Printed: _____

OFFICE USE ONLY:

DEPOSIT AMOUNT: \$ _____	DATE COLLECTED: _____	CHECK NUMBER: _____
ACCOUNT No. _____		
SERVICE ORDER CREATED: _____	READING: _____	
ENTERED IN COMPUTER: _____		

Harris County MUD No 255

You can pay by credit card, debit card or eCheck.
Visa, MasterCard, Discover, and Amex are all accepted.

District Name has teamed up with **First Billing Services** to provide more choices to our customers. Please review the information below for options available through First Billing Services:

- Web payments: Log onto <https://www.regionalwater.net/> to access the online portal. You can register your account, OR pay as a guest!
- Live agent assisted payments: call 1-855-270-3592.
- Automated phone payments: Call **Harris County MUD No 255** (Integrated Voice Recognition System) and follow the prompts. This service is available 24/7. **844-332-5324**
- Text & Pay: **A new and exciting feature available to you!** Register your account via the online portal to sign up for Text & Pay.
- Automatic Monthly Payments: Log in online OR contact First Billing at 1-855-270-3592 to sign up for auto payments. You can select your payment method, pick your date, and the payment amount. Each month, you will receive emails confirming the payment was successful.

While you will be paying your bill to your water district; First Billing Services assesses a fee for each **credit/debit card and eCheck transaction**, while using these convenient services.

**For more information or assistance with registration;
Call First Billing at 1-855-270-3592
or visit the website at <https://www.regionalwater.net/>**